

CONDITIONS OF HALL HIRE

AN AGREEMENT made on the date shown in the Schedule below between FRINTON LAWN TENNIS CLUB ("the Club") and the person or organisation specified in the Schedule ("the Hirer").

WHEREAS The Hirer may have use of the Club premises for the Function (details of which are given in the Schedule), upon the following terms:-

1. For the use of the Ballroom the sum of £ is payable.
2. A deposit representing half of the hall hire charge is required with the return of this Agreement. This deposit is non-refundable in the event of cancellation by the Hirer. The balance of hall hire will be collected approximately one month prior to the event.
3. Upon receipt of the completed Agreement and deposit, the Club shall confirm the booking to the Hirer. To avoid confusion, provisional bookings are not accepted.
4. The function must not be advertised in any way whatsoever whereby members of the general public may be induced to attend and the only people entitled to attend shall be the Hirer and their personal friends and bona fide members and friends of the Hirer's organisation.
5. No sale of tickets for the function, or payment for such tickets, shall take place at any entrance to the Club or upon any part of the Club premises.
6. All breakages or damage to the Club premises or property shall be the sole responsibility of the Hirer and the Hirer is responsible for leaving the Club premises in a clean and tidy condition by noon upon the day after the function commenced. A returnable deposit of £100 will be required approximately one month before the function to be held against any damage, extra cleaning etc.
7. The Hirer is at all times responsible for the control and supervision of the function. A security guard will be employed at certain times during the course of the function at a charge to the Hirer of £30 to assist with this.
8. **ALL** Wines, beers, spirits and soft drinks consumed at the function must be purchased through the Club. The hirer may request an extension to the normal bar opening hours in line with the Clubs licensing agreement and a fee of £10.00 will be payable for this facility.
9. Entry must be by invitation only and invitations issued for such parties should state "No admittance after 10 pm".
10. We regret that the Club cannot allow the use of FOIL CONFETTI as decoration or for any other purpose on the premises.
11. If catering is required the Hirer must use the Club's designated Caterers.
12. The Club's Health & Safety Policy is enclosed with this schedule and the Hirer's signature to the aforementioned schedule is the Hirer's agreement to abide by the conditions as stated therein.
13. In line with the Club's licensing conditions a noise inhibitor will be in operation at functions where **DISCO** music is included.

